



**LIBRARY BOARD OF TRUSTEES MEETING
THURSDAY, SEPTEMBER 25, 2025 9:00 AM
SOUTH CAMPUS CONFERENCE ROOM
KALISPELL, MONTANA
AGENDA**

We encourage written public comment. Please email librarytrustees@flatheadcountylibrary.org to submit your comments. Comments should be received at least 24 hours prior to start of meeting for trustees to review.

A. Call to Order

B. Open time for persons to address the Board on matters within the Board's jurisdiction

C. Reports

1. Friends of the Library Report-Friends Representative

2. Financial Report-Dugan
July 2025 report
August 2025 report
Public comment

ACTION

3. Director's & Staff Report
Public comment

D. Approval of Minutes

1. Regular Board Meeting, August 28, 2025
Public comment

ACTION

E. Committee Reports

1. Policy Committee Report- Roedel, Adams
Upcoming: Donations Policy, Trustee Job Description
Public comment

POSSIBLE ACTION

2. Personnel Committee Report- Ingram, Wheeler
Filled and open positions
Draft Emergency Succession Plan
Public comment

POSSIBLE ACTION

3. Facility Committee Report- Cuthbertson, Wheeler
Building Program Progress
Conceptual Building Drawings Update
Buy/Sell Agreement Update
Public comment

POSSIBLE ACTION

4. PR Committee Report- Roedel, Cuthbertson
Case for Support Brochure Progress
Website updates
Signage in Bigfork
Signage in Kalispell
Public comment

POSSIBLE ACTION

5. Budget Committee- Ingram, Adams
Budget Amendment for FY26
Hot Spot Budget
Public comment

POSSIBLE ACTION

F. Unfinished Business

1. Bigfork Roof Repairs- Adams, Dugan
Action to make repairs to roof.
Public Comment

POSSIBLE ACTION

G. New Business

1. Thank you Letter to Friends- Wheeler
Letter of thanks to the Friends from the Board
Public Comment
2. Annual Board Retreat Options- Ingram, Dugan
Possibility of December 4th, 12:30-3:30
County Finance Department Facilitates
County Budget Planning and Process
County Purchasing Policy
County Training Policy
Public Comment

POSSIBLE ACTION

POSSIBLE ACTION

H. Housekeeping

Comments from Trustees: Opportunity for individual Board members to respond to public comments.

Next regular meeting, October 23rd, 2025 at 9:00 am, South Campus Conference Room.

I. Adjourn